



UNITED STATES MARINE CORPS
JOINT EDUCATION CENTER
MARINE CORPS BASE HAWAII
BOX 63073
KANEOHE BAY, HAWAII 96863-3073

IN REPLY, REFER TO:
1560
MCCSMFJ
16 Mar 10

FROM: Command Education Services Officer, Joint Education Center, MCB Hawaii
TO: Commanding Officers, Marine Corps Base Hawaii

SUBJ: MILITARY ACADEMIC SKILLS PROGRAM (MASP)
MILITARY ACADEMIC COLLEGE KICKOFF (MACK)

ENCL: (1) MASP Program Description
(2) MACK Program Description
(3) Class Schedule: FY 2010, 2011 & 2012
(4) Acknowledgement of Responsibilities (MASP/MACK application)

1. Increasingly sophisticated technology makes skilled personnel essential to the readiness, efficient management and professionalism of the Marine Corps. The Military Academic Skills Program (MASP – Encl 1) is a curriculum designed to increase the skill levels of eligible Marines in the areas of reading, writing, communication and mathematics. The Military Academic College Kickoff (MACK – Encl 2) is a college-credit curriculum designed to deliver introductory English and mathematics courses.

2. MASP is funded by Headquarters USMC, Lifelong Learning; MACK is funded via Tuition Assistance.

3. Commands and units are highly encouraged to support the following categories:

- a. Enlisted personnel with a General Technical (GT) score of 99 or below;
- b. Enlisted personnel who score 10.2 or below on the Test for Adult Basic Education (TABE) Level 9;
- c. Enlisted personnel referred by Commanding Officers to improve work performance;
- d. Self-referral for career, professional and personal development.

Spouses are eligible to participate in MASP on a space available basis with approval from the Education Services Officer. Interviews can be scheduled by contacting Loretta Cornett-Huff at (808) 257-2158.

CANDIDATES ARE ELIGIBLE FOR MASP/MACK DURING ALL PHASES OF ENLISTMENT, TO INCLUDE INDIVIDUALS PLANNING TO SEPARATE OR RETIRE.

4. Policies, procedures, schedules (Encl 3), application (Encl 4) and requirements are provided in this information packet. Failure to comply with all responsibilities contained herein may result in applicant's disqualification to participate.

LORETTA CORNETT-HUFF

Program Description: MILITARY ACADEMIC SKILLS PROGRAM (MASP)

1. The mission of MASP is to increase academic skill levels and competencies of career Marines, as well as those transitioning into the civilian community. Improvement allows the Marine to reenlist and to qualify for specialized schools, Military Occupational Specialties, and officer candidacy, as well as other opportunities. Marines will be better prepared to fulfill their mission. Marines may participate during any period of enlistment.
2. Class meets Monday through Friday, 0730-1600, for four weeks. Each day consists of three (3) hours of English and three (3) hours of math instruction, followed by a fourth hour of instructor-directed, individual academic assistance.
3. All MASP students are required to take the Test for Adult Basic Education (TABE) PRE-TEST two (2) weeks prior to the first day of class.
4. The last day of the MASP session is reserved for the TABE POST-TEST, followed by presentation of graduation certificates.
5. DRESS CODE: Monday through Thursday – appropriate military uniform; Friday – appropriate civilian clothing, per MCBH policy.
6. ATTENDANCE: mandatory for all participants. Students may schedule NO appointments during the four-week class session.
7. MASP is an intensive academic program. Therefore, **NO duty or activities that will interfere with student participation or study can be scheduled Sunday through Friday.**
8. A minimum of ten (10) students must enroll for course to be conducted.
9. MCO 1560.25C tasks unit Education Officers to identify and enroll 100% of the personnel eligible for MASP (data for each unit is available via MCTFS). TABE testing for units will be coordinated through JEC Test Examiner Maria Fullenwider at (808) 257-2158.

Program Description: MILITARY ACADEMIC COLLEGE KICKOFF (MACK)

1. Increased popularity and success of MASP have created a need for a daytime, on-base, college-level English and math program. The MACK option is now available for former MASP students and/or new students who qualify for this college credit program. Understanding that general education provides the foundation for all future academic success in higher education, such a program will assist active duty service members to accelerate their progress in their academic studies. Hawaii Pacific University (HPU) has agreed to provide instruction. Wireless access for computers will be provided.
2. Class meets Monday through Friday, 0730-1600, for four weeks. Students will attend two lectures **daily** for each 3 semester hour course (40 hours of total instruction time). The remainder of the time will be invested in study and class preparation. Three semester hours of English and three semester hours of math credit can be earned. Individual students will apply for Tuition Assistance (TA) to fund courses.
3. DRESS CODE: Monday through Thursday – appropriate military uniform; Friday – appropriate civilian clothing, per MCB Hawaii policy.
4. ATTENDANCE: mandatory for participants. A minimum of eight (8) students must enroll for each course to be conducted.
5. TA REQUIREMENT: In order to be eligible to use TA for this program, active duty Marines and Sailors must attend the JEC's "College 101" education brief.
6. PLACEMENT TEST REQUIREMENT: Placement in these accelerated classes will be determined by HPU's Accuplacer exam. *English instruction will be provided via one of two courses:*

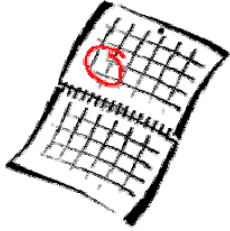
WRI 1050 – English Fundamentals: prepares students for college-level writing tasks by providing instruction in paragraph and essay development, as well as in the writing process, brainstorming, drafting, revising and editing.

WRI 1100 – Analyzing & Writing Arguments: provides instruction and practice in the writing of arguments by developing critical-thinking and writing skills, and analyzing and understanding complex texts from different cultures and communities, refining the writing process, developing an awareness of audience and context, and learning to use source material effectively and properly.

Math instruction will be provided via one of two courses:

MATH 1101 – Fundamentals of College Math: introductory course in the study of linear and elementary quadratic equations, designed to help students develop critical thinking skills in the area of mathematics, emphasizing importance of algebraic principles and application problems.

MATH 1105 – Intermediate Algebra: study of algebraic functions with an emphasis on data analysis, rational expressions and equations, graphing functions & quadratics, systems of equations, absolute value equations, inequalities, radical expressions and equations, and solving equations using quadratic formula.
7. MACK is an intensive academic program. Therefore, **NO duty or activities that will interfere with student participation or study can be scheduled Sunday through Friday.**



ACADEMIC CALENDAR

MILITARY ACADEMIC SKILLS PROGRAM (MASP)

— AND —

MILITARY ACADEMIC COLLEGE KICKOFF (MACK)

Fiscal Years: 2010, 2011 & 2012 • 4-week sessions

Fiscal Year 2010		Fiscal Year 2011 <i>(tentative)</i>		Fiscal Year 2012 <i>(tentative)</i>	
MASP/MACK SESSION	<i>Pre Test Date & Application Deadline</i>	MASP/MACK SESSION	<i>Pre Test Date & Application Deadline</i>	MASP/MACK SESSION	<i>Pre Test Date & Application Deadline</i>
15 MAR – 09 APR	<i>26 Feb</i>	12 OCT – 08 NOV	<i>24 Sep</i>	11 OCT – 07 NOV	<i>23 Sep</i>
19 APR – 14 MAY	<i>02 Apr</i>	10 JAN – 07 FEB	<i>17 Dec</i>	09 JAN – 06 FEB	<i>16 Dec</i>
24 MAY – 21 JUN	<i>07 May</i>	14 FEB – 14 MAR	<i>28 Jan</i>	13 FEB – 12 MAR	<i>27 Jan</i>
28 JUN – 26 JUL	<i>11 Jun</i>	21 MAR – 15 APR	<i>04 Mar</i>	19 MAR – 13 APR	<i>02 Mar</i>
02 AUG – 27 AUG	<i>16 Jul</i>	25 APR – 20 MAY	<i>08 Apr</i>	23 APR – 18 MAY	<i>06 Apr</i>
07 SEP – 04 OCT	<i>20 Aug</i>	31 MAY – 27 JUN	<i>13 May</i>	29 MAY – 25 JUN	<i>11 May</i>
		05 JUL – 01 AUG	<i>17 Jun</i>	02 JUL – 30 JUL	<i>15 Jun</i>
		08 AUG – 02 SEP	<i>22 Jul</i>	06 AUG – 31 AUG	<i>20 Jul</i>
		12 SEP – 07 OCT	<i>26 Aug</i>	10 SEP – 05 OCT	<i>24 Aug</i>

TESTING INFORMATION

① **CURRENT ASVAB SCORES:** AFQT = _____ GT = _____

Note: Scores can be found in your Basic Training Record (BTR), via Marine Online (MOL).


② **TEST FOR ADULT BASIC EDUCATION (TABE):**

I have NOT taken. I will take on: _____ (refer to Academic Calendar).

I HAVE taken previously, on the following date: _____.



③ ***Writing Statement: In at least 50 words, clearly explain your goals for attending the MASP or MACK program.***

 *Please write legibly.*

A large rectangular box containing ten horizontal lines for writing a response to the writing statement.