

VACANCY ANNOUNCEMENT



MARINE CORPS BASE HAWAII
 MCCS Personnel Office
www.mccshawaii.com
 Box 63073 MCBH, Kaneohe Bay, HI 96863-3073
 Fax 808-254-4888

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| POSITION: | SECURITY GUARD | | |
| SALARY: | \$7.25-8.50 per hour (Salary commensurate w/exp.) | SERIES NUMBER: | NF-0085-01 |
| ANNOUNCEMENT #: | 0017-12 | OPEN DATE: | 01/09/2012 |
| LOCATION: | Business Operations – Enlisted Club | CLOSING DATE: | OPEN CONTINUOUS |
| AREA OF CONSIDERATION: | All Sources | HOURS: Wednesday-Saturday 05:30 pm – 02:00 am PLUS SPECIAL EVENTS **Hours subject to change based on business requirements** | |
| <input checked="" type="checkbox"/> Background Check Required and/ or Investigative Consumer Report | <input type="checkbox"/> Salary to be increased by COLA (Subject to change) | <input type="checkbox"/> Valid Drivers License Required | |
| <input type="checkbox"/> Minimum Age Requirement 18 | <input checked="" type="checkbox"/> Minimum Age 21 Required | <input type="checkbox"/> Resume/Cover Letter Required | |
| <input type="checkbox"/> Pre-Employment Drug Test | <input type="checkbox"/> Health Card Required | <input type="checkbox"/> RFT <input type="checkbox"/> RPT <input checked="" type="checkbox"/> FLEX | |

DUTIES: Performs assignments on a patrol basis or at a fixed post (vehicle or foot), with responsibility for enforcing security measures. Patrolling areas may include exchange facilities, retail store, warehouse and/or other buildings under MCCS jurisdiction. Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS: Must have knowledge of specialized operating requirements, methods and procedures used in safeguarding facilities. Six months of experience preferred.

FILING INSTRUCTIONS: Submit a completed MCCS employment application for the position listed above to the NAF Human Resources Office. An application may be obtained by visiting our website at www.mccshawaii.com. Deliver required documents to Bldg. 219 MCBH, fax to (808)-254-4888 or mail to NAF Human Resources Office, Box 63073 MCBH, Kaneohe Bay, HI 96863-3073. Or, via email at mccshawaiiapps@usmc-mccs.org. Failure to address these requirements will preclude consideration. Civil Service applicants should note portability of Civil Service benefits applies

SPOUSE PREFERENCE: Spouses of relocating active duty military members applying through the Spouse Preference Program must submit a written request/statement (*may be obtained from the MCCS Human Resources Office*) or at http://www.mccshawaii.com/jobs_listings.shtml. A copy of sponsor's Permanent Change of Station (PCS) orders must also be included.

CONDITIONS OF EMPLOYMENT: The U.S. Department of Homeland Security requires a mandatory national agency background check for all NAF employees, which is a condition of employment with MCCS Hawaii. In addition, direct deposit is also a mandatory requirement for employment.

EQUAL EMPLOYMENT OPPORTUNITY: MCCS does not discriminate against race, color, national origin, age, sex, religion, physical or mental disability or reprisal. MCCS provides reasonable accommodations to applicants with disabilities. If you need reasonable accommodation for any part of our application and hiring process, please notify NAF Personnel Office representative. For more information, please refer to <http://www.eeoc.gov> and <http://www.osc.gov> or contact the Personnel Office.

DFWP: This activity is a Drug-free workplace. The use of illegal drugs by NAF employees, whether on or off duty, cannot and will not be tolerated. Federal employees have a right to a safe and secure workplace, and Marines, sailors, and their family members have a right to a reliable and productive Federal workforce.